Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**MARWARI COLLEGE**
Name of the head of the Institution	**Dr. Dilip Kumar**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**061272222196**
Mobile no.	**8544513340**
Registered Email	**marwaricollegedarbhanga@gmail.com**
Alternate Email	**principal@marwaricollege.ac.in**
Address	**Ganga Sagar, Darbhanga**
City/Town	**Darbhanga**
State/UT	**Bihar**
Pincode	**846004**

2. Institutional Status

Affiliated / Constituent	**Constituent**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Sonu Ram Shankar**
Phone no/Alternate Phone no.	**06272222196**
Mobile no.	**7004197060**
Registered Email	**sonuram@gmail.com**
Alternate Email	**iqac@marwaricollege.ac.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**https://marwaricollege.ac.in/userfiles/MWCAQAR2018-19(2).pdf**

4. Whether Academic Calendar prepared during the year	**No**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**72.60**	**2005**	**28-Feb-2005**	**27-Feb-2010**
2	**B**	**2.23**	**2016**	**25-May-2016**	**24-May-2021**

6. Date of Establishment of IQAC	**01-Jan-1970**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Organizations of Webinars	**10-Apr-2020** **30**	**500**
Covid SOP Compliance	**29-Feb-2020** **15**	**5000**
E-monitoring	**14-Aug-2019**	**5000**

	15	
Decongestion and parking management	18-Jul-2019 45	2000

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Improoving electronic monitoring of the college premise

Decongestion of the premise by improving parking area

Measures taken in light of COVID-19 pandemic

Mechanism and tools for conducting webinars

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Mechanism and tools for conducting webinars	College could carry out webinars smoothly
Measures taken in light of COVID-19 pandemic	Provided confidence among the staff and student in carrying out their fuctions in campus
Decongestion of the premise by improving parking area	Better mamagemant of space and vehicles in the college premise
Improoving electronic monitoring of the college premise	There was sharp reduction in reporting of misbehaviours in the college premise
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14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**30-Dec-2020**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Prior to each academic session, college prepares its calendar of events for the entire academic session, which is uploaded on the college website. The proposed academic calendar has been prepared particularly in accordance with the guidelines of affiliating university. Induction programme is organized every year for newly admitted students to make them aware of the mechanism for curriculum delivery and implementation. On the first day of new academic session a teaching of staff meeting is held and a discussion is made on the effective implementation of the curriculum. The teachers are informed to carry their academic responsibilities and also to maintain their academic records regarding the curriculum. Various committees were constituted to carry out various responsibilities. The Routine committee prepares the master routine and circulates it to different departments. Routine is prepared for all generic courses, all programs and Honours classes of arts departments (since arts departments share common classrooms). Classes for Honours Courses of Science Departments are scheduled by the concerned departments considering the allotted

generic courses and programs of the Master routine. In our college, there are total 37 teaching staff members. Among them, 25 teaching staff members are working as permanent teachers. College tries to complete the syllabus within the specified period. All the teachers try their level best to provide 180 days of teaching in an academic session. In most of the department, teachers are engaging more than 25-28 classes per week. They also take extra classes during off hours to compensate for the time lost in examination/evaluation. For the enhancement of teaching quality, teachers are motivated to participate in conferences, workshops, seminar, faculty induction programme, orientation courses and refresher course etc. Various teaching methods as per the requirement of the particular subject are employed for the effective delivery of the curriculum such as ICT-interactive tools based teaching method Involvement of scientific models and charts in effective delivery of lecture Group discussion in the class room Seminars by the student related to the curriculum Sufficient facilities are provided to science students for their practical classes.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	30/06/2020	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	Nil	30/06/2020
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Nil	30/06/2020

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	30/06/2020	Nill
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Nil	Nill
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feed back mechanism was not operating.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Economics	172	34	34
BA	English	256	113	113
BA	Geography	470	205	205
BA	Hindi	256	98	98
BA	History	514	443	443
BA	Maithili	180	4	4
BA	Political Science	360	93	93
BA	Psychology	360	75	75
BA	Sanskrit	180	2	2
BA	Sociology	360	27	27
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	5256	Nill	37	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

36	34	4	3	3	4

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[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There no formal mentoring system operational in the institute. Students contact their department teachers and different cells for any issue. Teachers and cells incharges are request to look into problem for the earliest solution.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5256	36	1:146

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
44	25	19	6	24

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Assistant Professor	NIL

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	BSc	2020	13/03/2020	11/12/2020
BCom	BCom	2020	13/03/2020	11/12/2020
BA	BA	2020	13/03/2020	11/12/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

CIE is not operational in the college. In Place of this system Internal assessment of students is done through conducting various activities such as group discussions, powerpoint presentations, debate competition, dissertations, short-term field tours and report preparation, quizzes and assignments etc.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution is an affiliated college. Examination are conducted at the end of each academic year by the affiliating university. College informs students about the university notices and circulars related to the examinations from

time to time through student notice board, departmental notice boards, college website and also verbally by the faculty members of the department. Moreover, all the departments conduct internal assessment of students. The departments also provide the information in advance regarding the internal examinations to the students. At the beginning of each academic session, the dates of internal assessment are also provided by the college in the proposed academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://marwaricollege.ac.in/pages.php?Url=progrm-outcomes

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BSc	Zoology	77	24	31
BA	BA	Hindi	53	38	91
BA	BA	Maithili	Nill	Nill	0
BA	BA	Geography	70	53	76
BA	BA	Psychology	69	38	55
BSc	BSc	Mathematics	131	86	66
BCom	BCom	Commerce	290	238	82
BSc	BSc	Chemistry	62	23	37
BSc	BSc	Physics	60	30	50
BA	BA	Sanskrit	Nill	Nill	0
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://docs.google.com/forms/d/e/1FAIpQLSdSq7mWbnAWRrcHkJeBf101y8GDSTZOjpan VlDgxIvh98qIGA/viewform

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Industry sponsored Projects	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	31/05/2020	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	31/05/2020

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Psychology	1	Nill
National	Economics	1	Nill
International	Physics	1	2.99
National	Physics	1	Nill
National	Zoology	1	Nill
National	Sociology	4	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	2
Sanskrit	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation

| Effect of co and Mn doping on the morphological optical and magnetic properties of CuO nanostructure | Amit Kumar Singh | Solid State Sciences | 2020 | 9 | | 8 |
| | | | | | Department of Physics, Marwari College | |

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Effect of co and Mn doping on the morphological optical and magnetic properties of CuO nanostructure	Amit Kumar Singh	Solid State Sciences	2020	2	8	Department of Physics, Marwari College

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	10	13	1	Nill
Presented papers	3	Nill	Nill	Nill
Resource persons	Nill	Nill	Nill	Nill

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
World No Tobacco Day	NSS	20	50
World Health Day	NSS	20	60
National Youth day	NSS	20	60

World Environment Day	NSS	20	60
Kaumi Ekta Week	NSS	20	40
World AIDS Day	NSS	20	50
National Blood Donation Day	NSS	20	50
International Literacy Day	NSS	20	50
Word Population day	NSS	20	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS	Prerana Doot	Face of future India1	1
[View File](#)			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat Pakhwara	NSS	Cleanliness drive	10	62
Environmental awareness	NSS	Rally and Quiz	10	50
Women Health awareness	NSS	Rally	10	60
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
[View File](#)			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	30/04/2020	30/04/2020	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
40	40

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Newly Added
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Library Management Software	Fully	2.1	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	21291	532275	452	207180	21743	739455
Reference Books	12230	485109	Nill	Nill	12230	485109
e-Books	Nill	Nill	Nill	Nill	Nill	Nill
Journals	Nill	Nill	Nill	Nill	Nill	Nill
e-Journals	Nill	Nill	Nill	Nill	Nill	Nill

Digital Database	Nill	Nill	Nill	Nill	Nill	Nill
CD & Video	Nill	Nill	Nill	Nill	Nill	Nill
Library Automation	Nill	Nill	Nill	Nill	Nill	Nill
Weeding (hard & soft)	Nill	Nill	Nill	Nill	Nill	Nill

View File

 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	30/05/2020

View File

4.3 – IT Infrastructure

 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	45	20	15	5	0	9	6	9	2
Added	1	0	0	0	0	1	0	0	0
Total	46	20	15	5	0	10	6	9	2

 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
33	1850000	2	350000

 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

    The college is holding regular meetings of various committees constituted to work towards construction, maintenance and repairing of Academic buildings.

Library - the requirement and list of books is taken from the concerned department and HOD's are involved and further it is finalized, approved and signed by Principal. Laboratories – the calibration, repairing and maintenance of lab equipments are done by the technicians and keep the record of the accounts of lab equipments by concerned department. Sports Facilities – Sports committee has already been established and the committee is ensuring to provide indoor and outdoor sports facilities to the students and encouraging them to participate in the inter college sports competitions. IT Facilities - To abstain from hampering the teachings and learning activities, college has been working on to develop the IT facilities which help teachers to take online classes as an alternate option. For the safety on the campus against the Covid-19 outbreak, college has ensured to follow the SOP guidelines, installation of sanitizing machines, sensitization amongst students and communities. And, it is always ensured to optimal utilization of the financial resources and other resources in the interest of students

https://marwaricollege.ac.in/pages.php?Url=procedures-policies

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	National Scholarship	128	400500
b)International	0	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	30/05/2020	Nill	NIL
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	NIL	Nill	Nill	Nill	Nill
2020	NIL	Nill	Nill	Nill	Nill
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance

		redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	NIL	Nill	Nill
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	Nill	NIL	NIL	NIL	NIL
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nill
SET	Nill
SLET	Nill
GATE	Nill
GMAT	Nill
CAT	Nill
GRE	Nill
TOFEL	Nill
Civil Services	Nill
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kabaddi	University	12
Chess	University	3
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	National	Nill	Nill	Nill	NIL

| 2020 | NIL | National | Nill | Nill | Nill | NIL |

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council of the College is an elected body and always joins hands with administration and faculty members of the college to ensure overall development of the college. For maintaining the disciplined atmosphere in the College, members of the student council were appreciated by NAAC peer team in April 2016. It is also noticeable that NAAC peer team report and members of the team mentioned the College as a highly disciplined institution. Student council organizes different program such as Swachhata pakhwara, world environment day, world population day, Independence Day, international literacy day, NSS day, world AIDS day, world human right day, teacher's day, national blood donation day etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institution has a structured mechanism of providing autonomy to various functionaries working in the institution. Principal is the head of the institution. The principal in consultation with representative bodies nominates members from teaching and non-teaching communities to the committees, some of which are statutory and rest has been created to assist the smooth functioning of colleges. Every year, the composition of different committees is changed and renewed to ensure the uniform exposure of duties to teachers and non-teaching communities.Some of the prominent Cell constituted as per the norms are as follow: 1.Anti-ragging Cell 2. Grievance Redressal Cell 3. Internal Complaint Committee (ICC) 4. Career Counseling Cell 5. Sport's Committee 6. Sale Purchase Committee 7. Library Committee 8. IQAC Cell 9. Proctorial Committee 10. NSS Cell 11. Examination Cell 12. Women's Cell 13. Committee for SC/ST 14. Committee for OBC 15. Minority Cell

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission in honours stream is centrally regulated by the university. College helps them in selecting options for their subsidiary papers. The College offers induction programme and plans to make it more generic.
Industry Interaction / Collaboration	There is no collaboration with industry but with improving number of staffs, college is planning to collaborate with industries to give exposure to students.
Human Resource Management	When newly inducted, teachers and non-teaching staffs are explained in details of their rights and responsibilities. With expanding activities of the college, members are trained in taking up multiple roles and responsibilities. Regular get together are organised to interact informally.
Curriculum Development	Marwari College is affiliated to L N Mithila University,Darbhanga and follows the curriculum and syllabus prescribed by the University for all its courses. Constituent Colleges are not allowed to design its own curriculum. Rather University revises the syllabus every 5-6 years and some of the teachers of this college have been a part of Curriculum Revision Committee and have contributed to curriculum development.
Teaching and Learning	The College follows a holistic approach for the growth and development of students. Teachers use the methodology coupled with the practical exposure to the students. Wherever possible the use of computer Lab and Language lab to hone the skill of students are encouraged. While teaching students, the teachers motivate students to aim for higher and try to suffuse the old syllabus with the new discoveries and acquaint students with them.
Examination and Evaluation	Being a constituent College, the College has limited role in conducting its examination. However the practical examinations are conducted internally and college facilitate the students in appearing those examinations.
Research and Development	Research and development are integral to the growth of any learning institution. Teachers are encouraged and motivated to prepare the proposals

	to be submitted to the granting bodies for the approval. Also teaches are encouraged to write qualitative research paper, Chapters and books in their relevant and possibly interdisciplinary areas of research.
Library, ICT and Physical Infrastructure / Instrumentation	Books are bought after consultation with different departments. There is growing emphasis laid on use of ICT in daily operation and curriculum delivery. Physical infrastructure and laboratory instruments are regularly upgraded with available resources.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	Official communication is carried out through emails and social medias to reduce paper trail, save time and transparency. Online grievances are collected and addressed in timely manner
Finance and Accounts	Audited reports after being submitted to the authorities are put up on portal in summary.
Student Admission and Support	Admission is completely on-line mode with minimal human interference.
Examination	Filling up form and issuing admit card is done in online mode.
Planning and Development	On line classes and meetings are conducted to save time and to adhere to guidelines during COVID -19 pandemic.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	NIL	NIL	NIL	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	NIL	NIL			Nill	Nill

| | | | 31/07/2019 | 31/05/2020 | | |

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development programme on Libre office suit calc, G. M. R. D. College, Samstipur	1	13/05/2020	20/05/2020	6
4th Refresher Course in Maithili, HRDC, BRAB University, Muzaffarpur	1	07/12/2019	20/12/2019	14
88th Orientation Programme,HRDC, BRA University, Muzaffarpur	3	20/08/2019	18/09/2019	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
24	11	37	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
New Pension Scheme Child Care Leave for Female Teachers Special Leave for Female Teachers	New Pension Scheme Special Leave for Female Employee.	Fee-waiver as per Bihar Government Scheme Credit Card Scheme of Bihar Government under active consideration

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution has established a mechanism for conducting internal audits on the financial transactions every year to ensure financial compliance by qualified chartered accountant, with assistance of financial committee. Internal audit includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non – recurring expenses like lab equipment purchases, furniture and other development expenses. The auditor ensures that all payments are duly authorized after the audit. The income and expenditures are verified and submitted to

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

though there is no formal parent teacher association but during admission and some functions there are informal meetings where teachers deal as required in the case. If there is any major suggestion/ complaint it is brought to the notice of the administration to expedite solution of the issue. There is constant effort to bring down drop out ratio. Physical and mental health and learning curve is discussed.

6.5.3 – Development programmes for support staff (at least three)

Computer training is offered to administrative staff to make them more efficient. Financial help is also offered to address the emergencies. Health check ups.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Automation of library is carried out to large extent. Incorporation of ICT tools in teaching and administration. Making learning and administrative functions as per guidelines of COVID-19 pandemic.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	E-monitoring	19/07/2019	30/07/2019	14/08/2020	10
2019	Augmentation	14/08/2019	16/08/2019	02/09/2020	15

| 2020 | Organizations of Webinars/Seminars | 11/04/2020 | 15/04/2020 | 30/04/2020 | 25 |
| 2020 | Covid SOP Compliance | 16/05/2020 | 20/05/2020 | 30/06/2020 | 15 |

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	25/07/2019	31/03/2020	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar light panels are installed in outdoor section to premise. Tree plantation is carried out regularly to mark any occassion.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	Nill
Ramp/Rails	No	Nill
Braille Software/facilities	No	Nill
Rest Rooms	No	Nill
Scribes for examination	No	Nill
Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva	Number of initiatives taken to engage with and contribute to	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

	ntages	local community					
2020	Nill	Nill	30/05/2020	Nill	NIL	NIL	Nill

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	30/04/2020	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	30/08/2019	31/05/2020	Nil

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Extensive plantation drive to mark major occassions Segregation of waste as per the demand of local bodies for disposal management of biodegradable waste by convering it in mannure in the campus improving solar lights system to improve use of renewable energy resources Use of ICT to reduce papar uses wherever applicaple.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices-1 1. Sensitization of students to the problems of their native places 2. The context that required the initiation of the practice Students come from mostly rural background with less accessibilities. They come with diverse cultural backgrounds. They understand some of the problems of their areas in a better way. They have struggled hard to come up for higher education. They have ambition to improve conditions of their respective places. Most of the time they are clueless of the direction to move so they agitate and waste their precious energy and sometimes become depressed too. It is very important to channelize their dream and energy in a constructive manner. 3. Objectives of the practice To find some workable solution to mitigate the problem 4. The Practice Students are suggested to express their problem. According to similarity of problems, groups are created. They discuss and find out common points in their problems. Then with help of teachers some basic features are identified. After deliberation it is decided to chalk out some workable solutions. We can take up awareness programmes, demonstrations of techniques, enacting of small acts. Students are trained in these techniques. Small groups students from nearby regions are again created to carry out some of the programmes during their vacation. They are told to bring the response. 5. Obstacles faced if any and strategies adopted to overcome them Some students are shy to share their problems. So teachers interact personally to make them express their feelings. Initially it is difficult to form a cohesive group. Some joint activities help them in bonding. Some students are extremely weak in communication. Extra training is provided to them. Some students tend to be aggressive. By involving them in some creative activities their aggression could be controlled. 6. Impact of the practice Introvert student became expressive. Violent tendencies of students could be controlled. Values could be imparted to students. Parents appreciated the positive change in their wards. There was general appreciation of this effort by local communities too. 7. Resources required This could be carried out with minimum resources. Extra time was invested in this. Sometimes costume and make up items were also used when

enacting dramas. Some of the techniques need some tools which could be locally procured through philanthropy. Best Practice-2 1. Response of College to communities in surrounding 2. The context that required the initiation of the practice The college is situated in urban surrounding. It has very dense demography with very poor living condition. Educational and health awareness is very low. Religious and caste composition is also very diverse. Their lives should be benefitted by having a premier institute in their neighbourhood. Students also stay in these localities. This provides the institute to come in contact indirectly with people. 3. Objectives of the practice Develop mechanism for some of reoccurring problems such as cleanliness drive, literacy mission, blood donation 4. The Practice Students regularly visit these areas in groups and select a location to clean. After cleaning children are taught importance of cleanliness and efforts by local government in making a cleaner environment is highlighted. College keeps information about the blood group of students and presents a platform to bring the needy and helping hand together. Regular blood donation camps are held in which students participate with enthusiasm 5. Obstacles faced if any and strategies adopted to overcome them (150 – 200 words) There is constant financial need to maintain these activities but there are some philanthropic people who appreciate and come forward to support these activities. 6. Impact of the practice Local population is in support of college and make the stay of student comfortable. Students help whenever any emergency comes up. This makes students responsible to needs of society. 7. Resources required We need to use social media platform to keep connected. We need involvement of some senior and leaders of the society to make it success.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://marwaricollege.ac.in/pages.php?Url=best-practices

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college is a constituent part of Lalit Narayan Mithila University, Darbhanga. The College primarily carries out its function to meet set goals of the university. In this process, it is endeavoured to inculcate universal human values in students during delivery of curriculum as well as extension activities. There is a conscious attempt to bring advances in teaching and learning methods to students to expose them to frontier of development in technology. Disadvantaged individuals and groups are identified and special effort is taken to bring them in main stream. There are programmes organised to identify and nurture talents among students, faculties and other staff members. Group activities are organised to inculcate leadership and collaborative aptitude. There is focus on sensitization of students and staff members on issues faced by local communities, nation and worlds at large. We aim to develop self-confident students ready to self-sacrifice for society, nation and humanity.

Provide the weblink of the institution
https://marwaricollege.ac.in/pages.php?Url=institutional-distinctiveness

8.Future Plans of Actions for Next Academic Year

In view of COVID-19 pandemic major changes in planning has to be carried out. The campus will be made to adhere to government guidelines for containment of infection. Most of the classes will be carried out in on line mode, so study materials will be provided online. Social media groups of students and staffs will be strengthened for better communication. Different ICTs will be utilized in conducting classes and clarifying the doubts of students. In carrying out most

essential on site duties by college staffs, efficient sanitization will be planned. Rationalization of staff attendance will be taken up if needed so that the college activities don't suffer. The university is planning different measures to avoid lagging of academic sessions. For this exams will be conducted with new protocols. The college will take measures for greater compatibility and hassle free exams. For the benefit of teachers and students, online webinars will be organized. As there is mechanism in place for this purpose, more and more departments will be assisted in conducting webinars with greater participation of students and academic persons. As dependency on computer will increase, more computers will be procured and staffs will be trained to use the same.